



**Special Event Permit
Block Event Neighbor Notice**
Please return this completed form to
City Hall, 201 W. 4th Street, Pittsburg
c/o Community Development Department

Event organizers _____, **are requesting to block a portion of the street for a special event in your area.**

Event: _____ **Event Date:** _____, 20 ____

Time: From ____:____ am/pm to ____:____ am/pm.

Street Closure Location: _____

By signing below you are stating that you are aware this is going to happen and that you are in agreement with the above portion of the street being barricaded for the amount of time listed above. In order for this Special Event Request to be considered for approval, 1/3 of the property owners in the area being affected by the barricades must sign this form stating they are both aware of this request and are in agreement with the request. The guidelines for this type of event are listed below.

- Letter of approval must be signed by 1/3 of the property owners within the block to be closed.
- One lane must remain free of obstructions at all times for emergency vehicles and private property owners to access property.
- Event contact must be responsible for placing and removing barricades at the assigned start and finish time.
- A Special Event Permit does not allow the Holder to violate City Codes, including the City Noise Ordinance.
- All debris in the street must be cleaned and removed before the street is reopened.
- All Special Event Permits will be approved on a case-by-case basis.

Name / Organization

Signature

Address

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____